



IDAHO REAL ESTATE COMMISSION  
PO BOX 83720, 633 N. 4th St.  
BOISE ID 83720-0077  
TEL: (208) 334-3285; FAX: (208) 334-2050  
(866) 447-5411 toll-free in Idaho, TRS 1 800 377-3529  
www.irec.idaho.gov

Commission Use Only

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Receipt#: \_\_\_\_\_  
Apprvd by/Date: \_\_\_\_\_  
Expires: \_\_\_\_\_

## Real Estate Instructor RENEWAL

It's time to renew your Idaho Certification as a Real Estate Course Instructor. Return this completed form, along with the \$25 renewal fee, to the Commission prior to your expiration date. The Education Council will consider written requests for special consideration, on a case-by-case basis for individuals who hold specialized knowledge and experience and would like the Council to consider other educational contributions/pursuits in lieu of the renewal requirements in order to maintain certification status.

### A. PERSONAL INFORMATION

Please review and correct if necessary, the following information we have on record for you:

Instructor Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

### B. EXPERIENCE and TRAINING

Expiration Date: \_\_\_\_\_ Originally Certified: \_\_\_\_\_

List the dates, provider and location of the most recent Commission-sponsored Instructor Development Workshop (formerly Train the Trainer) or other acceptable training in methods of teaching adults that you have completed during the preceding 2 years:

Workshop Title

Dates

Provider and Location

How many hours/how often have you taught each of the following courses in the preceding two years?

Check the box next to the course that you wish to continue certification to teach, and list the dates, provider and location for when you last taught or assistant taught this course:

Date last taught:

Provider and Location:

### C. ADDITIONAL INFORMATION

1. Have you ever had a real estate or other professional or occupational license suspended or revoked for disciplinary reasons or been refused a renewal of a license issued by the state of Idaho or any other state or jurisdiction?

No Yes (attach explanation)

2. Have you ever been convicted, issued any fine, placed on probation, received a withheld judgment, or completed any sentence of confinement for or on account of any felony, or any misdemeanor involving fraud, misrepresentation, or dishonest or dishonorable dealing, in a court of proper jurisdiction?

No Yes (attach explanation)

### D. SIGNATURE

*I certify that all answers are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my certification may be terminated. I understand that I am expected to comply with, protect and promote the purposes, goals and objectives as stated in the Idaho real estate license law and rules and the Certification Policy.*

Instructor Signature

Date